



CITY OF BAY CITY VARIANCE REQUEST

1901 5th Street
Bay City, TX 77414
(979) 245-5311
(979) 323-1681 fax

All requests for a variance shall be filed with the City Secretary. Each request shall be accompanied by a \$75.00 filing fee, a drawing/illustration depicting the property affected by the request, and any additional supplemental documentation that you want the Variance Committee to consider. **Incomplete requests will not be accepted.**

Date: _____

Name of Requestor (please print): _____

Address of Requestor: _____ Phone Number: _____

_____ Email Address: _____

Address of subject property: _____

Legal description of subject property: _____

Section(s) of the City's Code of Ordinances from which the variance is being sought:

Sec. _____ of the Code of Ordinances

Sec. _____ of the Code of Ordinances

Sec. _____ of the Code of Ordinances

In detail, please state the reason for the request: _____

The Variance Committee will consider variance requests from the following:

(a) Ch. 22 (Buildings and Building Regulations)

(b) Ch. 46 (Flood Damage Prevention)

(c) Ch. 54 (Mobile Homes, etc.)

(d) Ch. 78 (Off Street Parking (Angle Parking)

(e) Ch. 94 (Streets, Sidewalks and Other Public Places

(f) Ch. 98, Sec. 98-122 – Subdivision Streets

(g) Ch. 110, Sec. 110-178 (Traffic and Vehicles (Angle Parking)).

Otherwise, the Planning Commission will consider the variance request.

Decisions of the Variance and Planning Committees shall be filed with the City Secretary's Office and promptly reported to the requestor. All decisions may be appealed to the City Council.

Requestor Signature